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**Ihsan Mumtaz Teaching Hospital**

71-E Johar Town, Molana Shoukat Ali  
Road, Lahore

Contact: 042-35202130, 0307-1060830

# QUEENS MEDICAL COLLEGE

A Project of ILI Education & Health Solutions (Pvt) Limited

11-Km Main Ferozepur Road, Kasur Contact: 0307-1060830

website: [queensmedicalcollege.com](http://queensmedicalcollege.com) email: [queensmedicalcollege@gmail.com](mailto:queensmedicalcollege@gmail.com)

**Bhatti International Teaching Hospital**

BIT Hospital, 2-Km Raiwind Road, Kasur

Contact: 049-2721872

Ref NO. QMC/02/ 2025

Date:24/01/2025

## STUDENT FINANCIAL SUPPORT POLICY

### PURPOSE

The purpose of this policy is to define the framework and categories of financial assistance available to students who require support to continue their academic pursuits. This policy shall be applicable to Queens Medical College students for educational programs or projects, subject to the fulfillment of the prescribed eligibility criteria.

### ENTITLEMENT

Only those students who have formally subscribed through the established application and evaluation process shall be entitled to financial support under this policy.

### OBJECTIVES

The primary objectives of this policy are as follows:

- To establish a structured and transparent system for the provision of financial assistance to students.
- To promote academic excellence by extending support to deserving, meritorious, and financially disadvantaged students.
- To ensure equal opportunities to all students within the institution's academic environment.

### PROCEDURE

- The College shall issue an annual call for applications for financial assistance.
- Applications shall be collected by the Student Affairs Cell and forwarded to the Chairperson of the Student Financial Support Committee for further action.
- The Student Financial Support Committee shall review and assess all applications in accordance with the predefined criteria.
- A list of shortlisted candidates shall be prepared based on eligibility and merit.

- The list of recommended applicants shall be submitted to the principal for formal approval.
- Upon approval, the list shall be forwarded to the Chief Financial Officer (CFO) for execution.
- The CFO shall notify the Finance Department, Chairperson of the Student Financial Support Committee, and the Student Affairs Cell.
- The Student Affairs Cell shall communicate the final decision to the selected students.
- Applications that are incomplete or lack required documentation shall be deemed ineligible.
- Any student found to have submitted falsified information or documentation shall be subject to disciplinary action, which may include suspension or expulsion.

## **FINANCIAL SUPPORT STRUCTURE**

- A 15% bursary/financial support cap shall be applied to the enrolled student population.
- Partial bursaries/financial assistance shall not exceed 10% of students.

### **5.1 Selection Criteria**

In the event that the number of applications exceeds the financial allotments, the Committee shall prioritize awards based on the following criteria:

- Merit-Based
- Need-Based
- Co-Curricular Achievement
- Kinship Considerations

### **Members:**

| <b>Sr. No.</b> | <b>Name of Members</b>    | <b>Department</b>  | <b>Signature</b> |
|----------------|---------------------------|--------------------|------------------|
| 1              | Prof. Dr. Muniza Quyyam   | Pharmacology       |                  |
| 2              | Prof. Dr. Shaista Hussain | Physiology         |                  |
| 3              | Prof. Dr. Javed Iqbal     | Pathology          |                  |
| 4              | Prof. Dr. Muhammad Irfan  | Community Medicine |                  |
| 5              | Dr. Waleed Arshad         | Pharmacology       |                  |
| 6              | Dr. Sadaf Sajid           | Forensic Medicine  |                  |
| 7              | CFO                       | Finance            |                  |
| 8              | Students Representative   | Students Affair    |                  |
| 9              | Legal Adviser             |                    |                  |

Prof. Dr. Shireen Khawar  
**Principal**  
 Queens Medical College, Kasur